

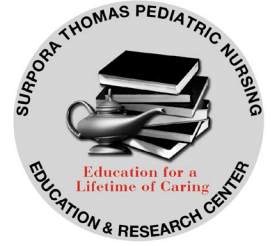


Children's  
of Alabama

# 2024

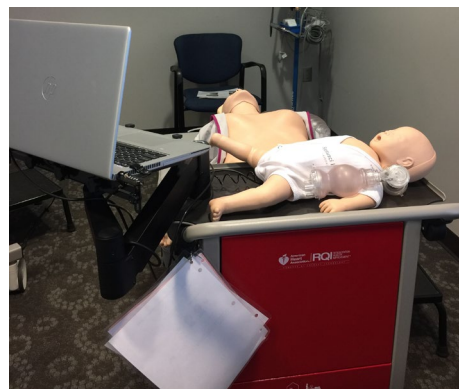
## Basic Life Support *Complete\**

### READ Instructions



*\*Complete= online portion (part one), followed by a mannequin hands-on (part two)*

1. **To submit a request for BLS:** go to the COA Intranet/Red Wagon. Select- Education tab-then Nursing Education - then Basic Life Support Information/Calendar-Select the electronic BLS link
2. If your BLS expires in the months of **January, February, March, April, June, July, August, October, November, or December**, you will be assigned the ***Complete course\****.
3. When the form is submitted, you will receive a green check mark, and a statement: "thank you! Your submission has been received. Class information will be sent based on assignment."  
**Do NOT submit another request.**
4. At the beginning of the month, in which your BLS expires, BLS Complete will be assigned to your Children's University transcript.
5. Complete part one in Children's University. (**It will state "failed"**) until Hands-On skills are complete at a mannequin station.
6. Go to a Mannequin station (ED, NICU, 6 Dearth-available 24hours, or Nursing Education, suite 410, available M-Fr, 8:00-4:00pm) to complete Hands-On skills (part two.)
7. Log in to Mannequin/RQI station **using Children's University password, not Network password** to complete skills (part two.)
8. After completion of Mannequin hands-on skills (part two), your certificate and e-card will appear on the RQI screen. **You must send this certificate and e-card to your hospital email account.**



Contact Nursing Education for any questions.  
Office 638-9127