

This one-time CloudCME set up gets you ready for all of the ACE activities at Children's of Alabama.

## **Step 1: Login to your Children's of Alabama CloudCME account and complete your profile.**

Make sure to complete all items in red and provide your cell phone number in the Mobile phone box.

## **Step 2: Set up your phone for texting in activity attendance.**

Tip: Add the number to your contacts as ACE

## **Step 3: Download the CloudCME app to easily complete evaluations on your phone while at the activity.**

Organizational Code: **Childrensai**

Tip: When asked to log in make sure to slowly enter your login credentials for accuracy. \*\*\*  
**In order to receive ACE credits for attending an activity you must complete an evaluation\*\*\***

Follow the instructions provided in this packet.  
Set up time normally takes 10-15 minutes.

## CloudCME Profile



Do you have an email address ending in [@childrensal.org](mailto:@childrensal.org)? Yes. You are an **Internal User**, follow the instructions for internal users to get logged into your Children's of Alabama CloudCME.

No. You are an **External User**, follow the instructions for external users to get logged into your Children's of Alabama CloudCME.

Internal Users COA

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**Step 1:** Go to <https://Childrensal.cloud-cme.com>. Click "Sign In" in the upper left corner of the screen.

**Children's of Alabama employees:** please log in using your [@childrensal.org](mailto:@childrensal.org) and your CloudCME password.

**Example:** CHS123@childrensal.org & CloudCME password.

**You can now move ahead to the Profile instructions.**

External Users

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**Step 1:** Go to <https://Childrensal.cloud-cme.com>. Click "Sign In" in the upper left corner of the screen.

**UABMC:** Please log in using your @uabmc.edu email and your CloudCME password.

**Example:** [John.Smith@uabmc.edu](mailto:John.Smith@uabmc.edu)

**Please note:** If you have a [@uabmc.edu](mailto:@uabmc.edu) or [@uab.edu](mailto:@uab.edu) email address you may already be in the system and only require a password set up. You can click 'Forgot Password' at the time of log in and if your email is in the system you will be sent a link to set up a new password.

**For all other users:** you will need to set up an account. You can continue to scroll down the screen and select the

A yellow rounded rectangular button with the text "Sign Up Now" in a bold, black, sans-serif font.

tab at the bottom of the page.

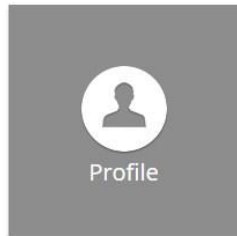
**Logged in? You can now move ahead to the Profile instructions.**

Once you have logged



in please go to the

tab located at the top of the screen.



From there please  
select

Make sure that you complete everything in **red**, **add your cell phone to the Mobile box** and



**In order to text in your attendance, we will need your Mobile number added to the Mobile box.**

Note: Only Physicians can claim AMA PRA Category 1 Credits

I am eligible for the following credit categories

AMA PRA Category 1 Credits™

Non-Physician Attendance

General Attendance

ABP MOC Part 2

## Next Step: SMS Texting

### SMS Texting

You can record your attendance directly after the meeting or up to 72 hours after the meeting.

You will need to know the **Event ID** for the activity/session and this will be provided to you either through an email, posted at the activity, located on the CloudCME page prior to the activity starting or a combination of these.

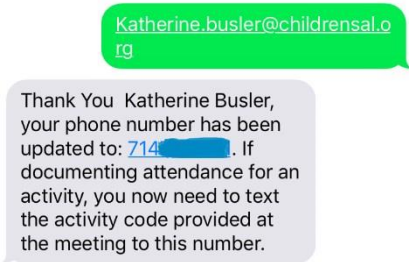
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#### TEXTING IN ATTENDANCE:

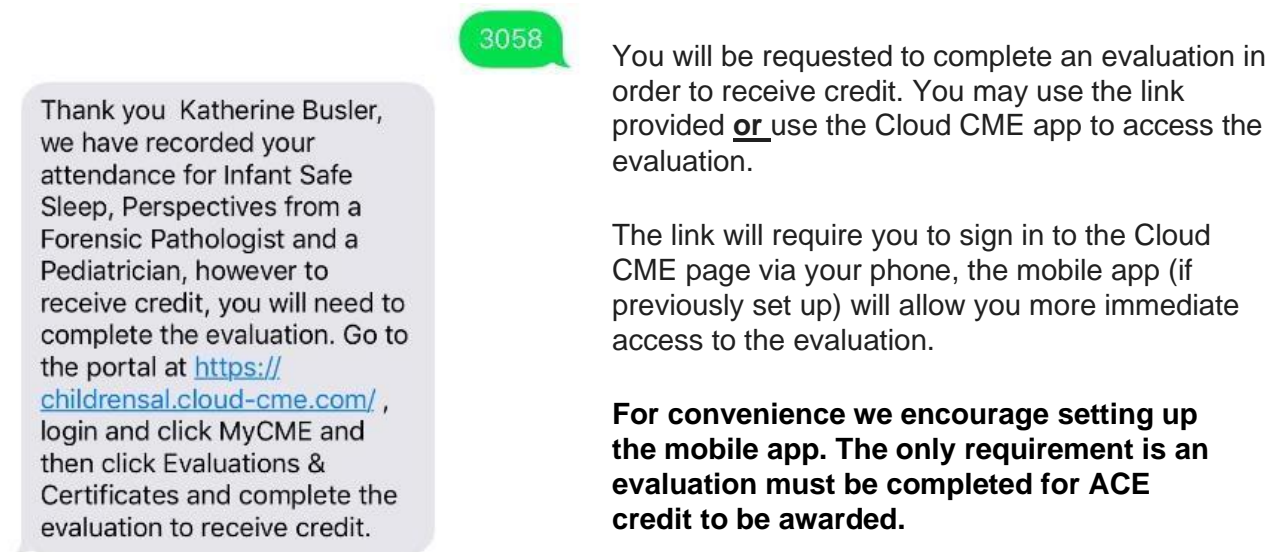
**\*\*\* If you have not entered your cell phone number into your CloudCME profile you will need to do so before continuing.**

**Step 1:** Text your email address, entered in your Profile, to **(205) 236-8899**. You will receive a message that looks like the one below, paring your phone to your ACE account. This is a onetime operation.

**Tip:** It is recommended to save this number in your phone contacts.



**Step 2:** To record your attendance to an activity, **text the Event ID** that has been provided for your activity<sup>1</sup>. You will receive a message back that verifies your activity attendance has been recorded.



## NEXT STEP: CloudCME mobile app

The CloudCME® mobile app provides quick access to most of the CloudCME® functions. You only need to download the app and login once, and then you will be able to view content, perform ACE tasks, see listings of activities or check-in to activities from your device.

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<sup>1</sup> You must text an SMS text message not an iMessage, if using iOS.

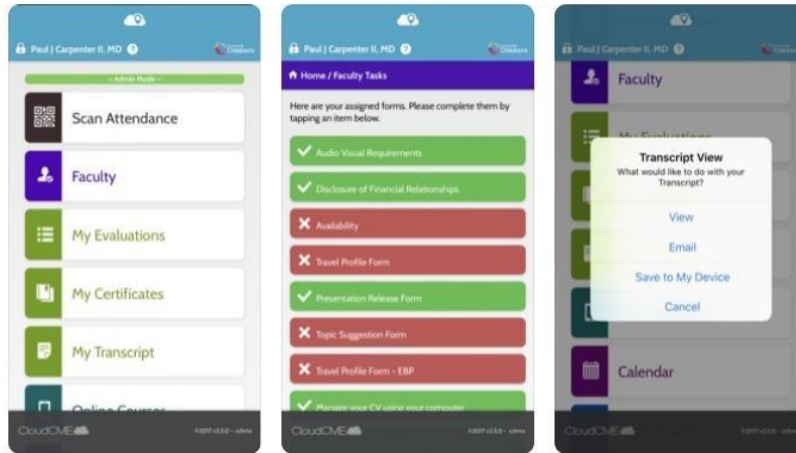


CloudCME™

Education

★★★★★ 3

OPEN



## Download Links

Download the app for free from the app store and login using their organizational code **Childrenal** then enter your CloudCME® login name and password. Both institutional Single Sign-On and non-Single Sign-On CloudCME® account types are supported.

**Apple iOS** - <https://itunes.apple.com/us/app/cloudcme/id624053130?mt=8>

**Google Android** - <https://play.google.com/store/apps/details?id=com.multiweb.checkin>

## Via CloudCME Mobile App

**Step 1:** Download App if you have not already

**Step 2:** Open the app, use organization code **Childrenal**

**Step 3:** Click the **Login or Create Account** button.

**Step 4:** Login using your email address and password.