

2023



Basic Life Support Complete* <u>READ Instructions</u>

*Complete= online portion (part one), followed by a mannequin hands-on (part two)

- 1. **To submit a request for BLS:** go to the COA Intranet/Red Wagon. Select- Education tab-then Nursing Education then Basic Life Support Information/Calendar-Select the electronic BLS link
- 2. If your BLS expires in the months of January, February, April, May, June, August, September, November or December, you will be assigned the *Complete course**.
- When the form is submitted, you will receive a green check mark, and a statement: "thank you! Your submission has been received. Class information will be sent based on assignment."
 Do NOT submit another request.
- 4. At the beginning of the month, in which your BLS expires, BLS Complete will be assigned to your Children's University transcript.
- 5. Complete part one in Children's University. (It will state "failed") until Hands-On skills are complete at a mannequin station.
- 6. Go to a Mannequin station (ED, NICU, 6 Dearth-available 24hours, or Nursing Education, suite 410, available M-Fr, 8:00-4:00pm) to complete Hands-On skills (part two.)
- 7. Log in to Mannequin/RQI station using Children's University password, not Network password to complete skills (part two.)
- 8. After completion of Mannequin hands-on skills (part two), your certificate and e-card will appear on the RQI screen. You must send this certificate and e-card to your hospital email account.





2023 Basic Life Support Complete* <u>Remediation Schedule</u>



NOTE:

Remediation – to assist and offer improvement to learners, giving them the ability to finish required "hands-on" skills at Skill Stations.

Wednesdays

Jan 11th, 18th, 25th Feb 8th, 15th, 22nd April 12th, 19th, 26th May 10th, 17th, 24th June 14th, 21st, 28th August 9th, 16th, 23rd September 13th, 20th, 27th November 8th, 15th, 22nd

<u>Night Remediation</u> (contact instructor for time slots) Jan 24th

Feb 21st April 25th May 23rd June 27th Aug 22nd Sept 26th Nov 21st



For scheduling contact:

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